



Michael L. Hardin  
Chief

## BOARD OF COUNTY COMMISSIONERS ESCAMBIA COUNTY, FLORIDA

Public Safety Bureau  
6575 North "W" Street  
Pensacola, Florida 32504  
850-471-6400  
850-471-6455  
[www.myescambia.com](http://www.myescambia.com)

### Pet Shelter Registration Information and Form

Letter to Owner regarding pet care during community evacuations:

Escambia County recognizes that in many instances, pets are considered part of the family. The County has developed a modest plan to support residents with their domestic cats and dogs during hurricane evacuations. Escambia County continues to recommend that pet owners pre-plan for their evacuations and the necessary accommodations for their pets through in county and out of county resources to include hotels, motels, veterinary hospital bordering facilities, and other local or regional border facilities. There are over 1,500 local hotel and motel rooms within the County that will accept pets in the event of an evacuation. Those are listed on the County's websites at [www.BeReadyEscambia.com](http://www.BeReadyEscambia.com) and [www.EscambiaEmergency.com](http://www.EscambiaEmergency.com).

**Pet shelters should be a last resort consideration for pet owners to go to in the event of an evacuation.**

#### **The Pet Shelter is for Domestic Cats and Dogs ONLY**

**Anyone wishing to utilize the Pet-Shelter must pre-register. Please complete the registration form and submit it to:**

**Escambia County Animal Control  
200 West Fairfield Drive  
Pensacola, Florida 32501  
850-595-3075  
850-595-3081 fax  
email: [Candace\\_Stordahl@co.escambia.fl.us](mailto:Candace_Stordahl@co.escambia.fl.us)**

Pre-registration is used for planning purposes only. Pre-registration **DOES NOT** reserve a space at the pet shelter and the pet shelter **DOES NOT** take reservations. Shelter usage/space is based upon **first come first serve** until the facility is full.

**Pet owners sheltering their cat(s) and/or dog(s) in designated pet friendly shelters must have:**

- Written proof of county required vaccinations from your veterinarian during the past 12 months. This includes Bordatella. No vaccinations, No-entry;
- Proper ID collar and up to date rabies tag;
- Proper ID on all belongings, to include the carrier;
- Picture with the owner and pet together to verify ownership;
- Pet owner will be required to have Drivers' license available for documentation/pet owner verification upon check-in.
- Carrier or cage of sufficient size for the animal to stand, stretch and turn around;
- Leash;
- Ample food supply;
- Ample water supply;
- Water/food bowls;
- Any necessary medication(s), or first aid supplies;
- Litter boxes, litter, newspaper liners as necessary;
- Newspapers, plastic disposable gloves and trash bags for handling waste; The pet owner will be required to clean-up any waste from their pets both in the facility and outside the facility while exercising their pets and properly dispose of it in appropriate and designated waste receptacles.
- Favorite toy;
- Cages will have the owner's name and address, pet name and other pertinent information labeled clearly and securely on the cage.
- Water, food and medicines are the owner responsibility;
- NO veterinarian services are available at the shelter.
- Supplies must be adequate to manage the pet for the entire stay at the shelter.

**Pet Owner Rules**

Below outlines the basic responsibilities of residents caring for their animal. Please review and be prepared to take your part.

1. You must report to the designated pet friendly shelter with your cat or dog prior to the impact of the storm.
2. You must have identification with you and on your cat or dog and animal cage at all times.
3. Pet Owners will be required to stay in the hurricane shelter for people adjacent to the pet shelter areas.
4. Pet owners may **not** drop off their pets and evacuate elsewhere, other than the hurricane shelter adjacent to the pet shelter. **Pet owners are required to reside in the hurricane shelter area for people while their pets are being sheltered.**
5. You must provide appropriate aircraft type animal kennel for your pet. Any pets not housed in a kennel, will not be allowed to enter the facility.
6. You must provide written proof of current Rabies, Bordatella, and distemper vaccinations.
7. There are designated "living areas" for residents and designated "living areas" for cats and dogs. Residents may NOT bring their cat or dog to the "residents living areas" and people may not reside with their pets in the "pet living areas".
8. Owners agree to feed, water, sanitize and exercise their cat or dog on a scheduled frequency of no less that twice daily.
9. Pet owners must plan for the care of their pets with the understanding they may not be allowed to leave the "people" shelter to attend to their pets during the height of the storm event or during other unsafe conditions. Pet owners must prepare their pets to be sustained for an extended period of time Possibly up to 48 hours, before people will be allowed to check on their pets. Should pet owners exit the shelter facility during times

- that are recommended or required to not leave by shelter staff, the pet owner or citizen assumes all liability for their actions.
10. Owners will not permit other shelter occupants to handle or approach their animal(s). Cage doors will be latched and secured with wire or rope.
  11. Owner shall permit their animal(s) to be examined to determine if medical or stress conditions are present and require attention. Owner also agrees to the administration of medication to alleviate any symptoms.
  12. Owner agrees that if their animal(s) become unruly, aggressive, show signs of contagious disease, is infected by parasites (fleas, ticks, lice, etc...) the pet(s) may be removed to a more isolated location.
  13. Owner acknowledges that failure to follow these rules may result in the removal of their animal(s).
  14. After the storm, any pet found abandoned or with out owner in the shelter, will result in the animal being relocated to Escambia County Animal Services with final disposition left to the discretion of Escambia County Animal Services.

### **Animal Sheltering/Pet Care Minimum Standards (pet owner responsibilities)**

#### Dogs:

- Kennel or crate large enough for pet to stand up, turn around comfortably and room for food, and water;
- Dogs shall be walked at least twice a day for 20-minute intervals;
- The kennel shall have prominently posted:
  - Owner's Name;
  - Pets Name;
  - Owner contact information (cell phone, pager, shelter sleeping location, etc...)
- Potable water shall be available at all times;
- Water container should be rust proof, cleaned daily and mounted so the animal can not tip it over or urinate in it;
- Self feeders if used should be mounted so dogs can not urinate or defecate in them;
- Bedding of blankets or towels must be used and in sufficient quantity readily available should soiling occur;
- Owner to supply newspapers, plastic disposable gloves and trash bags for owner to handling waste;
- Medicines and food should be in sufficient quantity to support your animal.

#### Cats:

- Kennel or crate large enough for pet to stand up, turn around comfortably and room for food, water and litter;
- Cat kennels shall be serviced (cleaned) at least twice a day;
- The kennel shall have prominently posted:
  - Owner's Name;
  - Pets name;
  - Owner's contact information (cell phone, pager, shelter sleeping location, etc...)
- Cat litter and pan must be provided in each cage;
- Water and dry food should be available at all times;
- Bedding of blankets or towels must be used and sufficient quantity readily available should soiling occur;
- Medicines and food should be in sufficient quantity to support your animal.



Escambia County  
 Hurricane Pet Shelter  
 Registration Form  
 Fax to: 850-595-3081  
 Email to: Candace\_Stordahl@co.escambia.fl.us

Family Information

Family Name: \_\_\_\_\_  
 Number of Family Members Reporting the Shelter \_\_\_\_\_  
 Drivers' License Number: \_\_\_\_\_  
 State of License \_\_\_\_\_

Family Members: \_\_\_\_\_ If minors, give age(s)

1<sup>st</sup> Name \_\_\_\_\_  
 1<sup>st</sup> Name \_\_\_\_\_  
 1<sup>st</sup> Name \_\_\_\_\_  
 1<sup>st</sup> Name \_\_\_\_\_  
 1<sup>st</sup> Name \_\_\_\_\_

Home Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Cell Phone #: \_\_\_\_\_  
 Home Phone#: \_\_\_\_\_  
 Work Phone #: \_\_\_\_\_

Pet Information:

<u>Pet's Name</u>	<u>Age</u>	<u>Species (cat or dog)</u>	<u>Breed</u>	<u>M/F</u>	<u>Color/Markings</u>	<u>Weight</u>
#1 _____	_____	_____	_____	_____	_____	_____
#2 _____	_____	_____	_____	_____	_____	_____
#3 _____	_____	_____	_____	_____	_____	_____
#4 _____	_____	_____	_____	_____	_____	_____
#5 _____	_____	_____	_____	_____	_____	_____

Medications or Dietary Supplements:

<u>Condition</u>	<u>Medication/Dietary Supplement</u>	<u>How is it administered</u>
#1 _____	_____	_____
#2 _____	_____	_____
#3 _____	_____	_____
#4 _____	_____	_____
#5 _____	_____	_____

<u>Crate/Cage Info (Cat, dog, etc)</u>	<u>Cage Material (metal, wood, wire, plastic)</u>	<u>Dimensions Color(HxWxL)</u>	<u>Access Panel (front, top, etc.)</u>
#1 _____	_____	_____	_____
#2 _____	_____	_____	_____
#3 _____	_____	_____	_____
#4 _____	_____	_____	_____
#5 _____	_____	_____	_____

Pet Owner Sheltering Agreement

I, \_\_\_\_\_ the owner of \_\_\_\_\_ understand that emergencies exist and that limited arrangements have been made to allow myself, family and pet to remain in the shelter facility. I understand and agree to abide by the pet care rules contained in this agreement and have explained them to any other family member accompanying my pet and me.

1. My pet will remain contained in its approved carrier except at scheduled times. During scheduled relief time, my pet will be properly confined with leash, harness and muzzle (if necessary). Scheduled times will be strictly adhered to.
2. I agree to properly feed, water and care for my pet as instructed by the Escambia County Animal Services or designee.
3. I agree to be responsible to bring an adequate supply of any pet medications my pet requires, and will be responsible to administer the medications to my pet as directed by my veterinarian.
4. I agree to properly sanitize the area used by my pet, including proper waste disposal and disinfecting.
5. I agree to properly pick up and dispose of any waste or waste materials my pet or I leave behind while being walked and/or exercised outside or inside of the pet shelter facility and the surrounding grounds of the school property. This will include the picking-up of fecal matter on the grounds. I will be responsible to bring enough bags or towels to accomplish this task for the entire stay at the facility.
6. I certify that my pet is current on rabies, Bordatella, and all other vaccinations recommended/required.
7. I will not permit other shelter occupants to handle or approach my pet either while it is in its carrier or during exercise time.
8. I will maintain proper identification on my pet and its carrier at all times.
9. I permit my pet to be examined by animal shelter personnel.
10. I agree that if it has been determined that my pet needs medical attention beyond the care offered at the pet shelter, every effort will be made to locate me as the pet owner to care for my pet, to include seeking the services of a veterinarian. Should I as the pet owner not be located in general public shelter population adjacent to the pet shelter, or shelter staff feel veterinarian services are needed for my pet in opposition of my desires as the pet owner, pet shelter staff or a veterinarian consult may determine the need and decide to seek the services of a veterinarian in the best interest of the animal. Any costs/expenses associated with these services will be my, the pet owners responsibility.
11. I understand and agree to follow all of the rules, guidelines, and fulfill all of pet owner responsibilities as provided to me in writing as specified in this form and as found in the pre-registration form information.
12. I acknowledge that my failure to follow these rules may result in the removal of my pet. I further understand that if my pet becomes unruly, aggressive, show signs of contagious disease, is infested with parasites or begins to show signs of stress-related conditions, my pet may be removed to a remote location. I understand that any decision concerning the care and welfare of my pet and the shelter population as a whole, are within the sole discretion of Escambia County Animal Services or designee, whose decisions are final.
13. I certify that my pet has no history of aggressive behavior and has not been diagnosed with any contagious diseases for which it has not received successful treatment.

I hereby agree to hold harmless all persons, organizations, corporations or government agencies involved in the care and sheltering of my animal(s). I further agree to indemnify any persons or entities, which may have suffered any loss or damage as a result of the care and sheltering of my animal(s).

\_\_\_\_\_  
Pet owners signature

\_\_\_\_\_  
Pet owners printed name

\_\_\_\_\_  
Date